# F:\logo.pngPotter valley youth and community center

10270 Main Street, PO Box 273, Potter Valley, CA 95469 ● (707) 743-1789

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | |  | | | | | | | | | | First |  | | | | | | | | | M.I. | | Date | |  | | |
| Street Address | | | |  | | | | | | | | | | | | | | | | | | Apartment/Unit # | | | |  | | |
| Mailing Address | | | |  | | | | | | | | | | | | | | | | | |  | | | |  | | |
| City | | | |  | | | | | | | | State |  | | | | | | | | | ZIP |  | | | | | |
| Phone | | | |  | | | | | | | | E-mail Address | | | |  | | | | | | | | | | | | |
| Date Available | | |  | | | | | | |  | | | | Desired Salary | | | | | | |  | | | | | |
| Position Applying for | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | | | YES | | NO | | If no, are you authorized to work in the U.S.? | | | | | | | | | | | | YES | | | NO |
| Have you ever worked for this company? | | | | | | | | | YES | | NO | | If so, when? | | | | |  | | | | | | | | | | |
| Have you ever been convicted of a crime or other infractions other than traffic tickets? | | | | | | | | | YES | | NO | | If yes, explain | | | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | |  | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| From |  | | | | To | |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | | |
| College |  | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| From |  | | | | To | |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | | |
| Other |  | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| From |  | | | | To | |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please list three professional references. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Full Name** | |  | | | | | | | | | | | | | Relationship | | | | |  | | | | | | | | |
| Company | |  | | | | | | | | | | | | | Phone | | | | ( ) | | | | | | | | | |
| **Full Name** | |  | | | | | | | | | | | | | Relationship | | | | |  | | | | | | | | |
| Company | |  | | | | | | | | | | | | | Phone | | | | ( ) | | | | | | | | | |
| **Full Name** | |  | | | | | | | | | | | | | Relationship | | | | |  | | | | | | | | |
| Company | |  | | | | | | | | | | | | | Phone ( | | | | | ) | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Previous Employment | | | | | | | | | | | | | | | | |
| **Company** | | |  | | | | | | | Phone | ( ) | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
| **Company** | | |  | | | | | | | Phone | ( ) | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
| **Company** | |  | | | | | | | | Phone | ( ) | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
|  | | | | | | | | | | | | | | | | |
| Disclaimer and Signature | | | | | | | | | | | | | | | | |
| I certify that all information I have provided in order to secure employment with the employer is true, complete, and correct.  I understand that any information provided by me that is found to be false or misrepresented in any respect will be sufficient cause for me to be immediately discharged from my position.  I understand that PVYCC/FRC will contact my references and all previous employers, licensing authorities, educational institutions to verify the accuracy of the information I have provided.  I understand that this application remains current for 30 days. If there is another position available after 30 days, it will be necessary to reapply.  If I am hired, I understand that I may resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice except as may be required by law. This application does not constitute an agreement or contract for employment for any specified length of time. I understand that no supervisor or representative is authorized to make assurances to the contrary.  I understand that if I am hired, I will need to show proof of identity and legal authority to work in the USA. I am willing to be finger printed required by PVYCC/FRC. | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | Date |  | |